

State Requirements for BRS Electronic Reporting

Commonwealth of Kentucky

System Requirements for Generators

- Software should be a Windows based system. Windows 3.*, 95, 98, or NT or a system that does not require the Generators to purchase any type of software.
- Software must be user friendly, with help screens built in and instructions on every field.

System Requirements (Continued)

- Software must be flexible for State customizations:
 1. States that collect additional data
 2. States that use their own forms
- Software must match EPA Flat File Specifications
- Each Form must have a comment section

System Requirements(Continued)

- System should not allow entry of N/A or other special characters in any field
- Screens must mirror forms (state and EPA)
- Vendors must include State Waste Codes
- Waste description field must be 72 characters

System Requirements (continued)

- Generators must have the ability to easily copy their IC Form from year-to-year and only make changes where needed.
- Generators and States need the ability to easily save and retrieve their data from year-to-year

System Requirements (continued)

- Software must be able to handle facilities that claim confidentially.
- Kentucky only allows pounds or tons to be entered for unit of measure, but some facility's amounts are larger than the 12.2 character field and it would be beneficial if the software would automatically convert to tons.

System Requirements (continued)

- In States that collect more data than federally required, state fields must contain filters so the data is not passed to the National Oversight Database
- If the system is a diskette-based system then the system must be small enough to minimize the number of disks required.

Editor

- Software must contain edits on each data field or have drop down menus for data quality
- common errors include:
 - waste codes - D06 and Doo6, N/A, ***
 - system type that does not begin with M
 - form codes without the alpha letter in front
 - EPA ID number > or <12 characters with the first 2 characters being an invalid state code

Editor (continued)

- Vendors must provide an editor comparable to EPA's basic and advanced editor
- States need the ability to run an editor on one facility or all facilities.

Printing

- The printed form must match exactly the form provided by the state
- Software must print page numbers per form
- Generators must have the ability to print 1 page, several pages, or all pages of a particular form

Customer Service

- Vendor must provide software support to generators (>8 hours per day)
- Vendor must provide fast turn around time on software releases, software fixes, & documentation
- Vendors must have an internet address with a location for software downloads, fixes, and updates

Cost

- Software must be affordable for a State to purchase
- Vendors must be willing to go through State procurement procedures

Reports

- Vendors must provide States with ad hoc reporting capability and canned reports
- State must be able to answer Freedom of Information Requests (FOI's)
- States must have the ability to create the annual report on a diskette for FOI's

Questions for EPA

- Who will be responsible for FOI's from the National Oversight Data Base?
- Will there be funding from EPA for States to purchase BRS software?
- For States that can't afford software, are the Regions prepared to accept hard copy reports?
- Will the current software remain in place on the mainframe?

Questions for EPA (continued)

- Who will be responsible for helping the states with load errors from the PC to the mainframe, EPA or Vendor?
- What will the time frame be for states to send data to the National Oversight Database?
- Without the current federal software, how will the BRS data load from the PC to the mainframe?

Questions for EPA (continued)

- For facilities that currently download their data to disks using the EPA Flat Specs, will these companies still be able to do this?